

# Frequently Asked Questions

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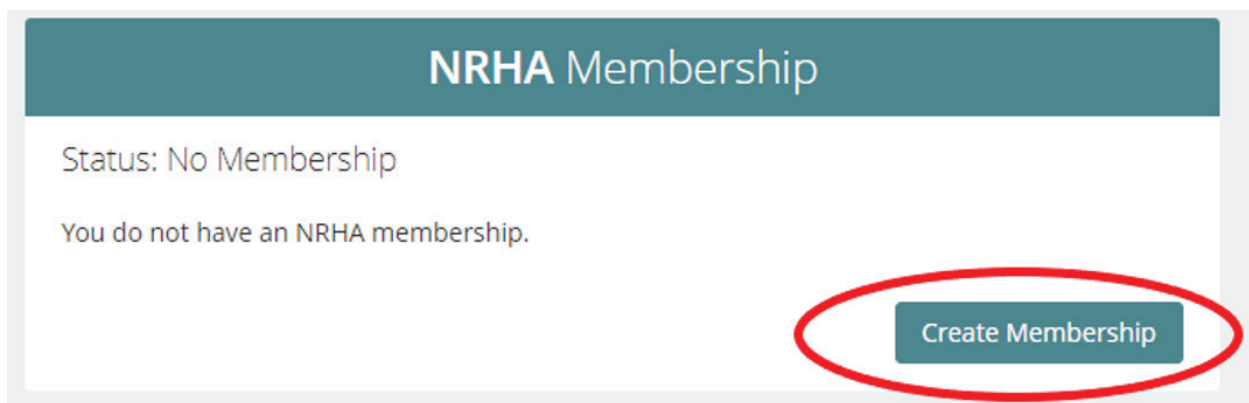
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## Frequently Asked Questions

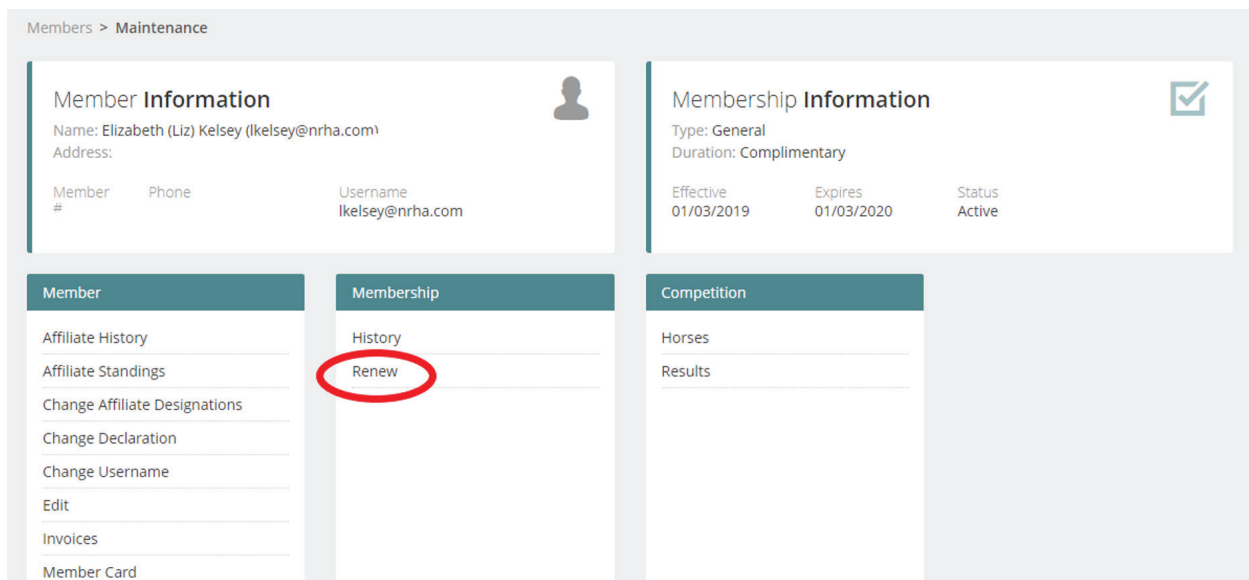
### I am new to NRHA. How do I purchase a membership?

Click on “Create Membership,” and follow the instructions to purchase an NRHA membership.



### How do I renew my NRHA membership?

Click on “Account” on the left-hand side, and then click “Renew” underneath Membership. Follow the instructions to renew your membership.



## I already have an NRHA Associate or Youth membership, but need to purchase a different membership. How do I do that?

Click on “Account” on the left-hand side, and then click “Renew” underneath Membership. Follow the instructions to purchase a new membership.

Members > Maintenance

### Member Information

Name: Elizabeth (Liz) Kelsey (lkelsey@nrha.com)  
Address:

Member #	Phone	Username
		lkelsey@nrha.com

### Membership Information

Type: General  
Duration: Complimentary

Effective	Expires	Status
01/03/2019	01/03/2020	Active

#### Member

- Affiliate History
- Affiliate Standings
- Change Affiliate Designations
- Change Declaration
- Change Username
- Edit
- Invoices
- Member Card

#### Membership

- History
- Renew**

#### Competition

- Horses
- Results

## I already have a membership, but I need to add a Non Pro or Professional Declaration. How do I do that?

Click on “Account” on the left-hand side, and then click “Change Declaration.” Follow the instructions to purchase a new membership.

Members > Maintenance

### Member Information

Name: John Doe (reiner@nrha.com)  
Address: 123 Reiner Way, Oklahoma City, OK 73107

Member #	Phone	Email
500009	(123) 123-1234	reiner@nrha.com

### Membership Information

Type: General  
Duration: Yearly

Effective	Expires	Status
07/10/2019	07/10/2020	Active

#### Member

- Affiliate History
- Affiliate Standings
- Change Declaration**
- Change Username
- Edit
- Invoices
- Member Card
- Notifications

#### Membership

- History
- Renew

#### Competition

- Horses
- Results

## I have lost my membership card. How do I access my digital membership card?

Click on “Account” on the left-hand side, and then click on “Member Card.” You can then choose “Digital” to have the card emailed to you or “Print” to print your card.

The screenshot shows the NRHA member portal interface. It is divided into two main sections: Member Information and Membership Information.

**Member Information:**

- Name: Elizabeth (Liz) Kelsey (lkelsey@nrha.com)
- Address: [Redacted]
- Member #: [Redacted]
- Phone: [Redacted]
- Username: lkelsey@nrha.com

**Membership Information:**

- Type: General
- Duration: Complimentary
- Effective: 01/03/2019
- Expires: 01/03/2020
- Status: Active

**Navigation Menu:**

- Member
  - Affiliate History
  - Affiliate Standings
  - Change Affiliate Designations
  - Change Declaration
  - Change Username
  - Edit
  - Invoices
  - Member Card** (circled in red)
  - Notifications
  - Official Profile
  - Password
  - Payment Methods
- Membership
  - History
  - Renew
- Competition
  - Horses
  - Results

**Member Card Preview:**


PROUD MEMBER OF  
**NRHA**  
 NATIONAL REINING HORSE ASSOCIATION  
**ELIZABETH (LIZ) KELSEY**  
**MEMBER#** 91980  
**EXPIRES** 01/03/2020  
**MEMBER TYPE** General

At the bottom right of the card preview, there are two buttons: **Digital** and **Print**, both of which are circled in red.

## How do I check my show record and earnings?

On the dashboard, click on the current year's earnings or the lifetime earnings for a detailed earnings report.

Dashboard



Michael H Hancock  
Member (Non Professional)

**NRHA**

10  
Horses

**\$2,199.03**   **\$351,772.06**  
2019 Earnings   Lifetime Earnings

## Where can I find a list of my horses?

The horses you currently own and have licensed with NRHA will be on your dashboard. If you click on the number, it will take you to a detailed list of the horses.

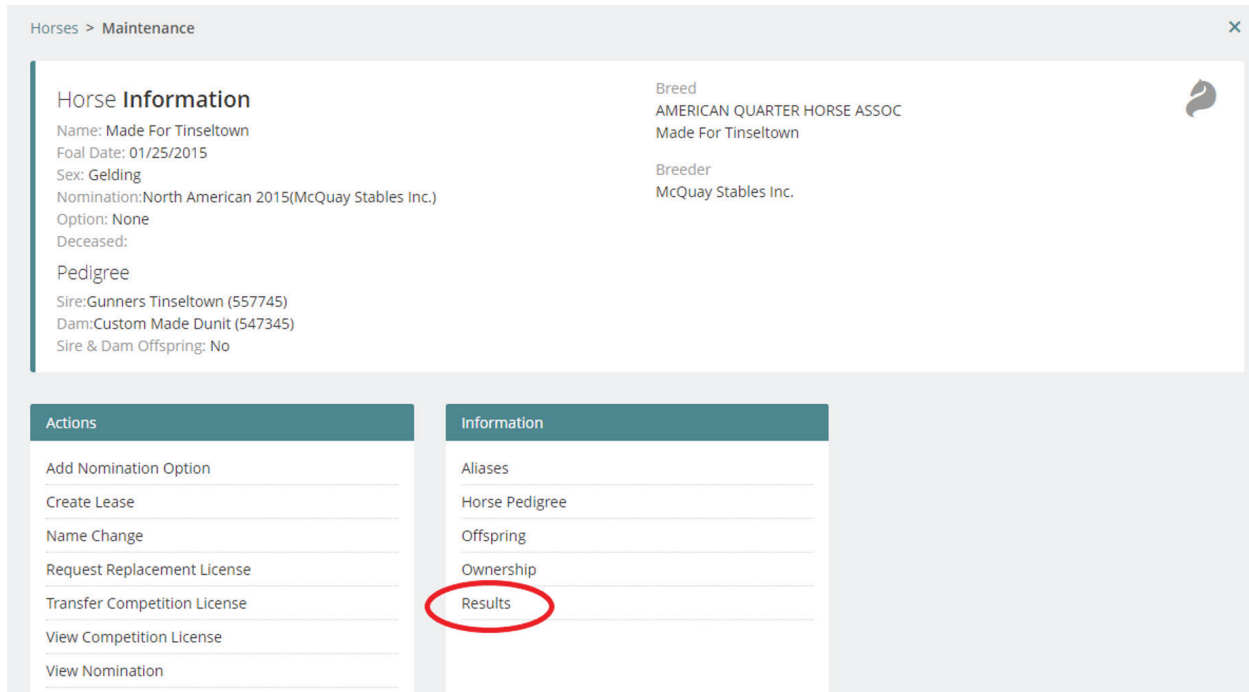
You can also click on the “Horses” tab on the left-hand side and then click on “Finder.” The “My Horses” page will be listed.

LICENSE	HORSE NAME	FOAL DATE	SEX	SIRE NAME	DAM NAME	NOMINATION	SIRE & DAM	RELATIONSHIP
529114	<a href="#">Hollywood Bandit 225</a>	01/01/2000	Gelding	A Famous Amos	Dunnits Sport	No	No	Owner (Approved)
535824	<a href="#">Mighty Little Pop</a>	01/01/2002	Gelding	Peppyree	Might Rein Bux	No	No	Owner (Approved)
568408	<a href="#">Miss Play May</a>	05/25/2007	Mare	Elans Playboy	Deans Lucky Cheybird	No	No	Owner (Approved)
503359	<a href="#">Sugar An Belle</a>	01/01/1988	Mare	Sugar Anson	Wendy Beat	No	No	Owner (Approved)
509351	<a href="#">Watch Miss Jodilee</a>	01/01/1986	Mare	Watch Joe Pepper	Lee Jontue	No	No	Owner (Approved)



## How do I check my horses' show records?

After you pull up your horses, click on the horse's name that you want to check the show results for. Then click on "Results" under "Information."



Horses > Maintenance

**Horse Information**

Name: Made For Tinseltown  
 Foal Date: 01/25/2015  
 Sex: Gelding  
 Nomination: North American 2015(McQuay Stables Inc.)  
 Option: None  
 Deceased:

Breed  
 AMERICAN QUARTER HORSE ASSOC  
 Made For Tinseltown

Breeder  
 McQuay Stables Inc.

Pedigree  
 Sire:Gunners Tinseltown (557745)  
 Dam:Custom Made Dunit (547345)  
 Sire & Dam Offspring: No

**Actions**

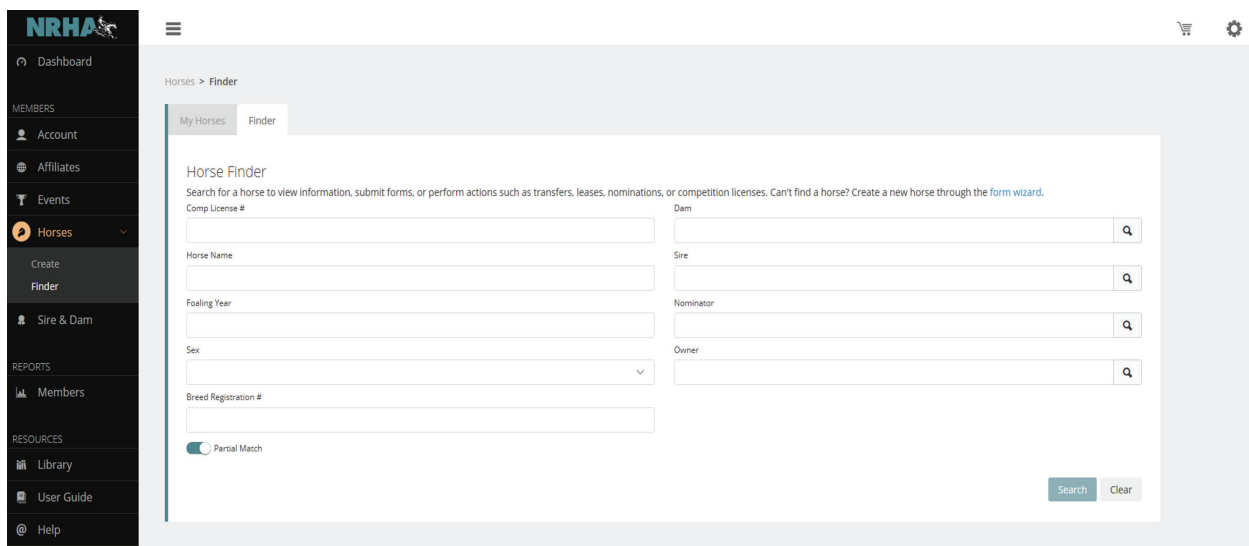
- Add Nomination Option
- Create Lease
- Name Change
- Request Replacement License
- Transfer Competition License
- View Competition License
- View Nomination

**Information**

- Aliases
- Horse Pedigree
- Offspring
- Ownership
- Results**

## How do I run a search for horses I do not own?

Underneath the "Horses" tab on the left-hand side, click on "Finder." Then click on the "Finder" tab next to the "My Horses" tab. You can then use the available fields to search for the horse(s) you are looking for.



NRHA

Horses > Finder

My Horses Finder

**Horse Finder**

Search for a horse to view information, submit forms, or perform actions such as transfers, leases, nominations, or competition licenses. Can't find a horse? Create a new horse through the [form wizard](#).

Comp License #

Horse Name

Foaling Year

Sex

Breed Registration #

Dam

Sire

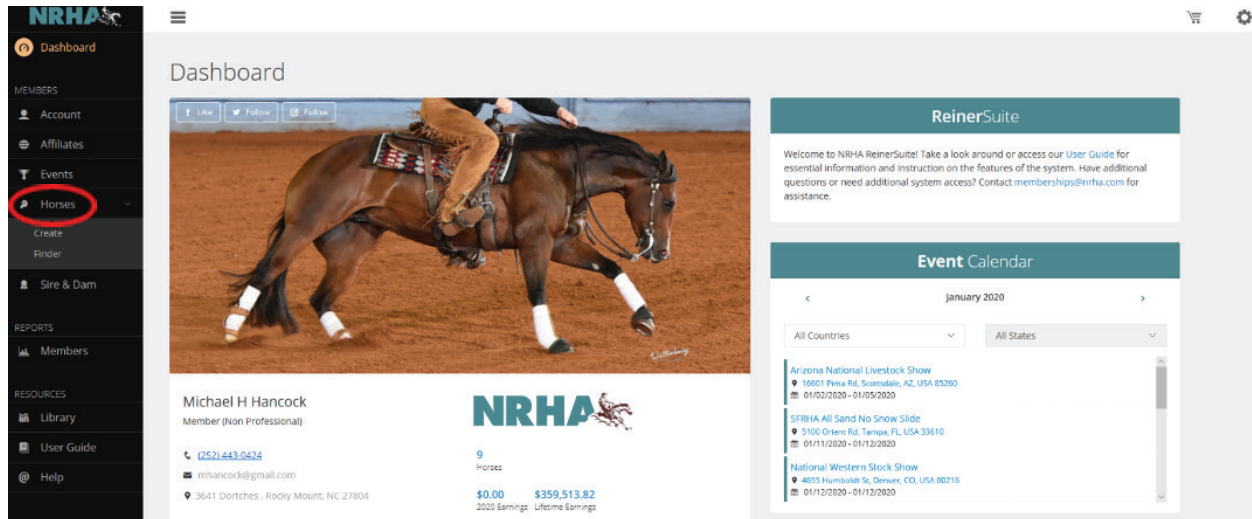
Nominator

Owner

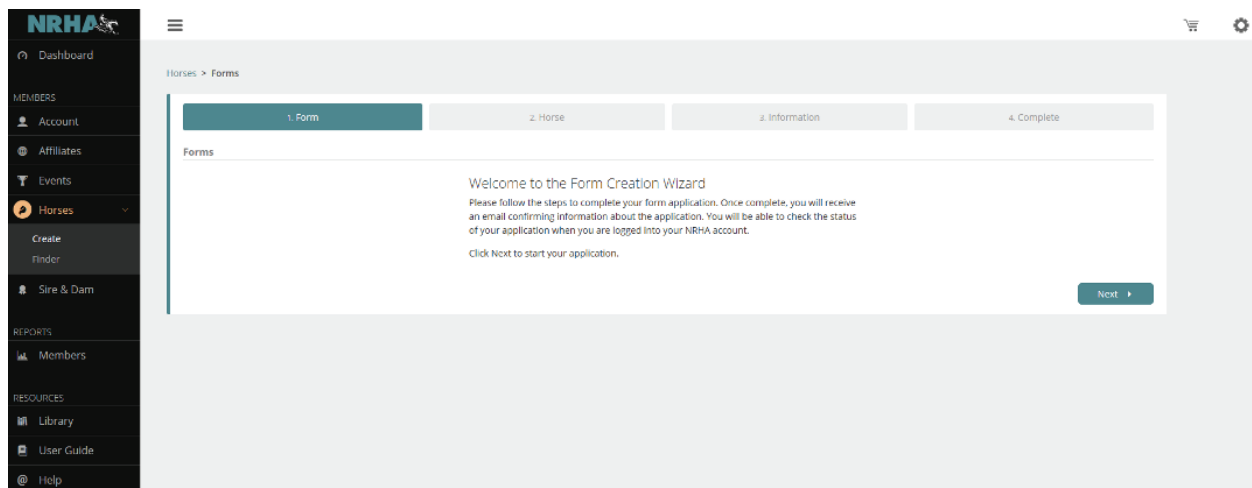
Partial Match

## How do I purchase a new competition license?

Underneath “Horses” on the left-hand side, click on “Create.” You will then follow the prompts to purchase a new competition license.



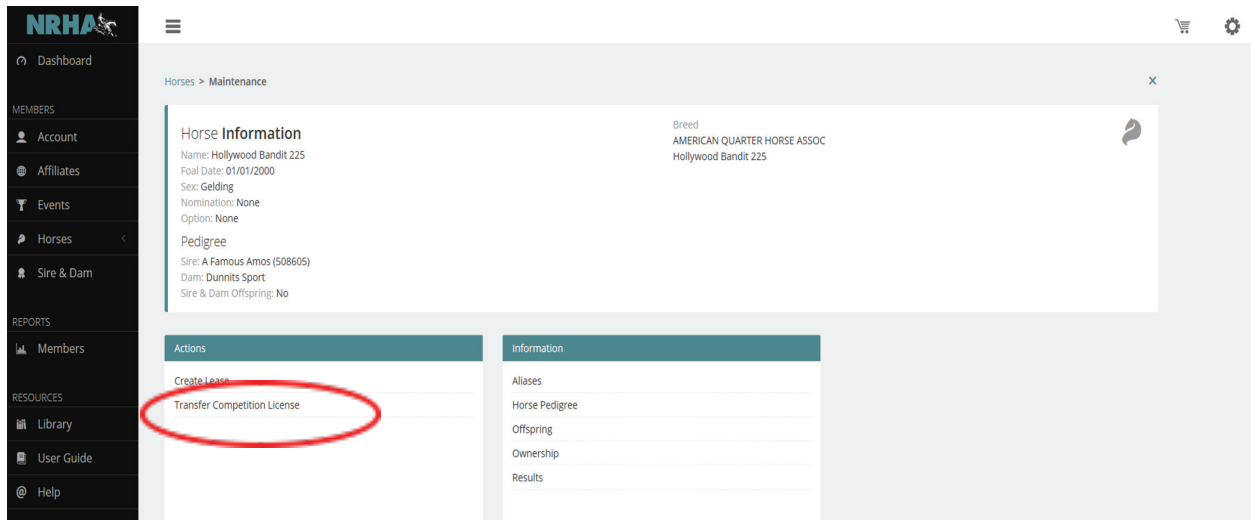
Follow the steps in the wizard to create a competition license application or create a nomination. You will be required to upload a copy of the registration papers. Once you have submitted and paid for the competition license application, it will be sent to NRHA via ReinerSuite for approval.





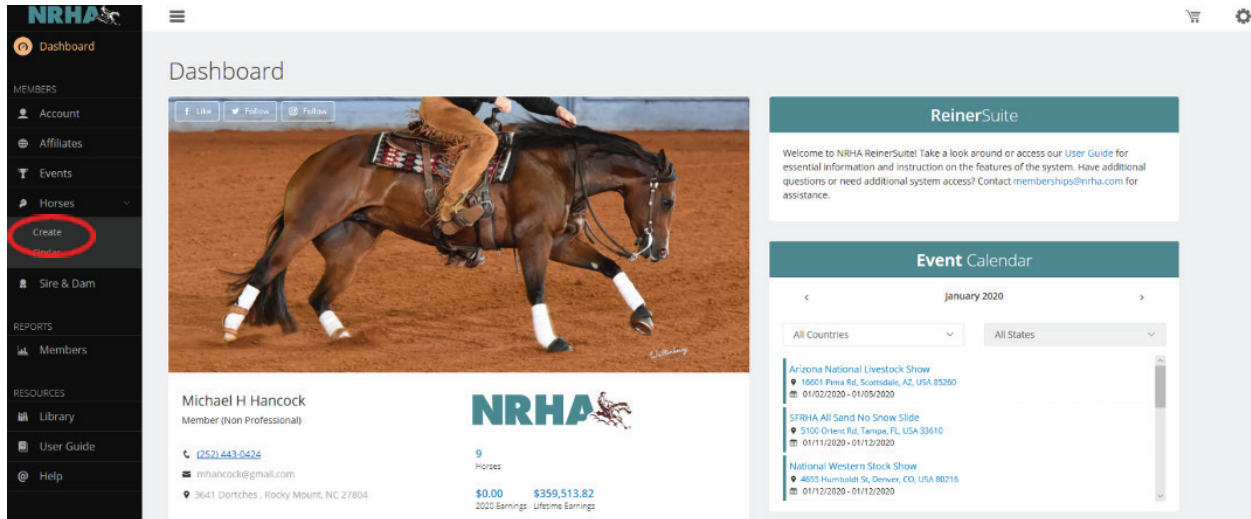
## I recently bought a new horse. How do I transfer the competition license into my name?

Find the horse in the “Horses” finder, hit select next to the horse you purchased, then click on “Transfer Competition License.” Follow the steps to successfully transfer the competition license. You will need to upload a copy of the signed transfer or a copy of the breed registration papers showing you as the owner. Once you have submitted and paid for the transfer, it will be sent to NRHA via ReinerSuite for approval.

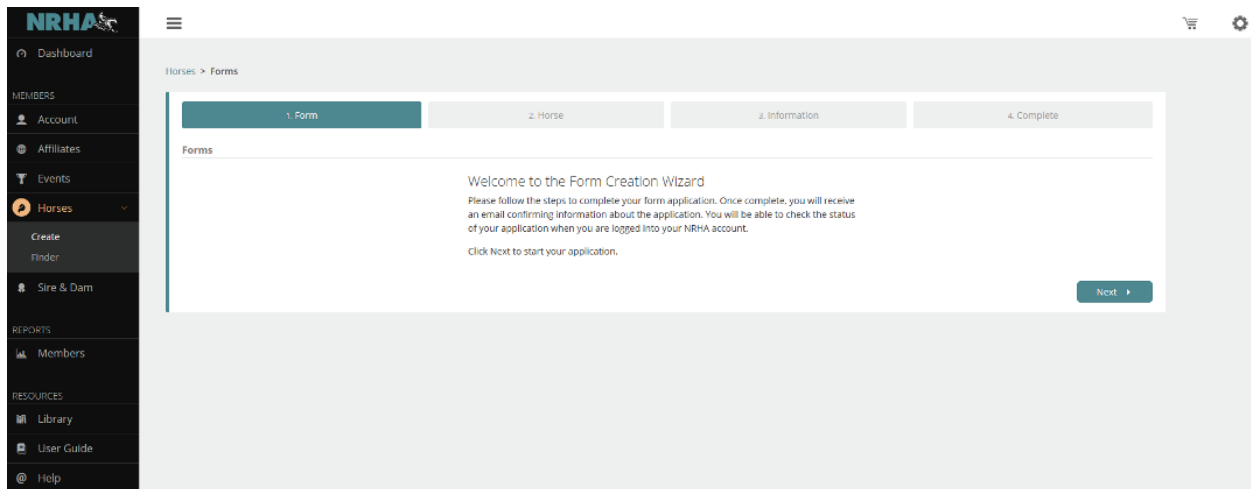


## How do I nominate a horse not yet licensed with NRHA?

Underneath “Horses” on the left-hand side, click on “Create.”

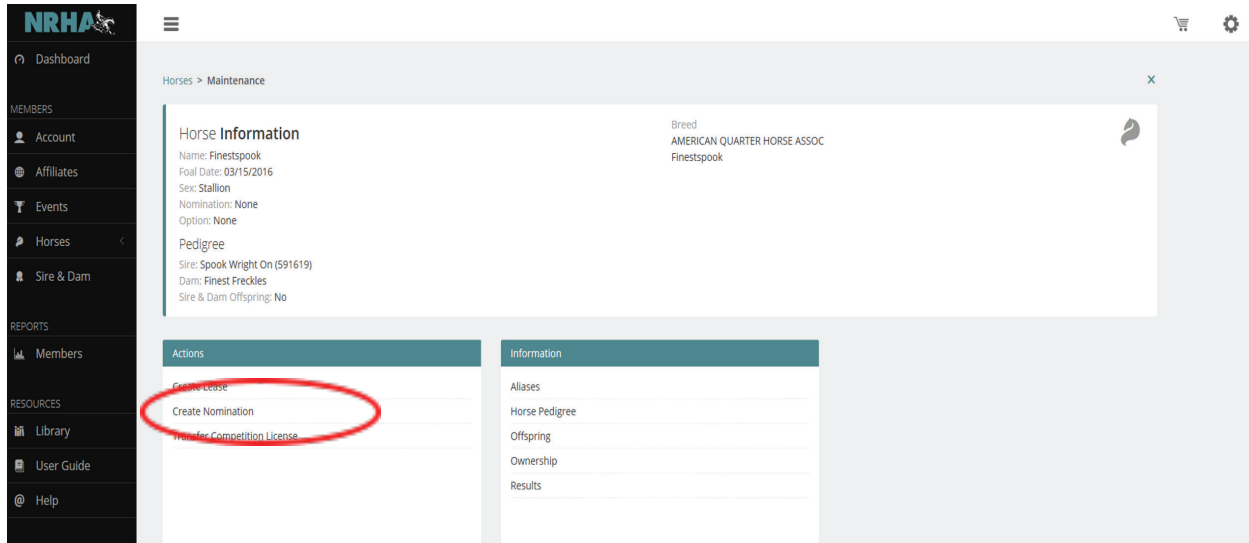


Choose “Nominate” in the wizard, and it will walk you through the nomination process.



## How do I nominate a horse that is already licensed with NRHA?

Find the horse in your list of horses or through the “Horse” finder, click “Select” next to the horse you want to nominate, and click “Create Nomination.” Follow the steps.



**Horse Information**

Name: Finestspook  
 Foal Date: 03/15/2016  
 Sex: Stallion  
 Nomination: None  
 Option: None

**Pedigree**  
 Sire: Spook Wright On (591619)  
 Dam: Finest Freckles  
 Sire & Dam Offspring: No

Breed: AMERICAN QUARTER HORSE ASSOC  
 Finestspook

**Actions**

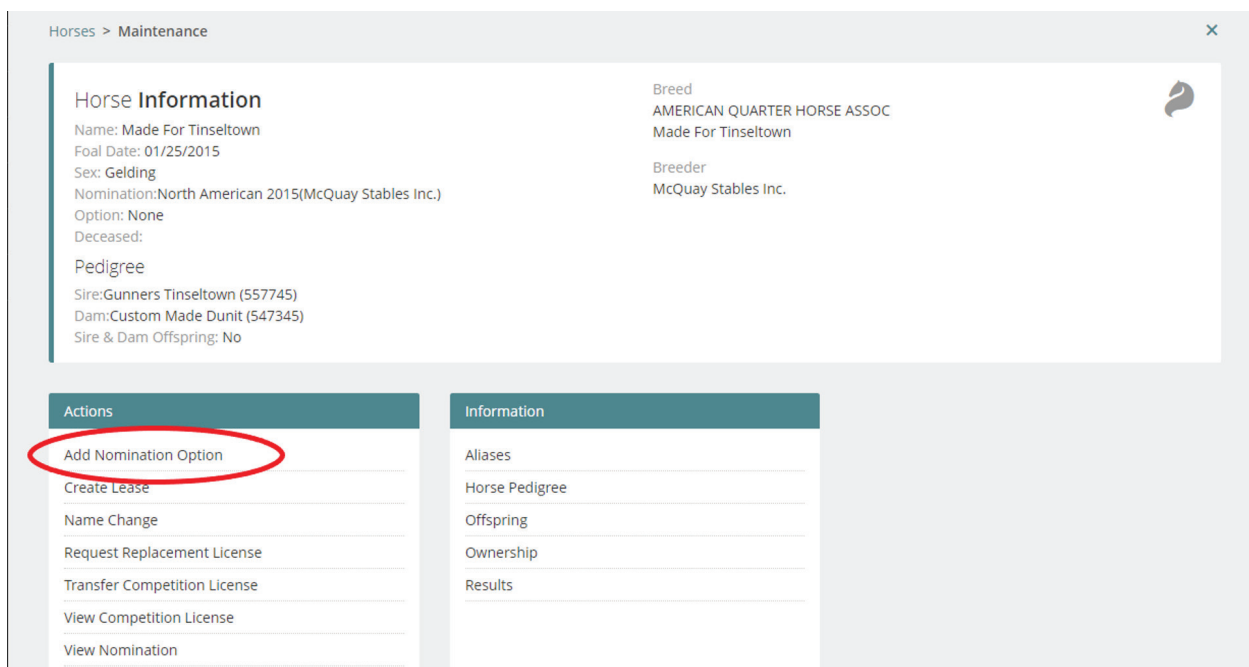
- Create Lease
- Create Nomination**
- Transfer Competition License

**Information**

- Aliases
- Horse Pedigree
- Offspring
- Ownership
- Results

## My horse is already nominated. How do I add an option?

Find and select the horse, click on “Add Nomination Option,” and follow the steps to purchase a nomination option.



**Horse Information**

Name: Made For Tinseltown  
 Foal Date: 01/25/2015  
 Sex: Gelding  
 Nomination: North American 2015(McQuay Stables Inc.)  
 Option: None  
 Deceased:

**Pedigree**  
 Sire:Gunners Tinseltown (557745)  
 Dam:Custom Made Dunit (547345)  
 Sire & Dam Offspring: No

Breed: AMERICAN QUARTER HORSE ASSOC  
 Made For Tinseltown

Breeder: McQuay Stables Inc.

**Actions**

- Add Nomination Option**
- Create Lease
- Name Change
- Request Replacement License
- Transfer Competition License
- View Competition License
- View Nomination

**Information**

- Aliases
- Horse Pedigree
- Offspring
- Ownership
- Results

## Can I view and/or print my horse's competition license?

Find the horse in your list of horses or through the “Horse” finder, click “Select Horse” next to the horse whose competition license you want to view or print.

Horses > Maintenance

### Horse Information

Name: Hollywood Bandit 225 (529114)  
 Foal Date: 01/01/2000  
 Sex: Gelding  
 Nomination: None  
 Option: None  
 Pedigree  
 Sire: A Famous Amos (508605)  
 Dam: Dunnits Sport  
 Sire & Dam Offspring: No

Breed  
 AMERICAN QUARTER HORSE ASSOC  
 Hollywood Bandit 225 (3954956)

Owners  
 Angela Denise Honeywell

#### Actions

- [Create Lease](#)
- [Name Change](#)
- [Request Replacement License](#)
- [View Competition License](#)

#### Information

- [Aliases](#)
- [Horse Pedigree](#)
- [Offspring](#)
- [Ownership](#)
- [Results](#)

Click “View Competition License” from there you can view and hit “Print.”

**NATIONAL REINING HORSE ASSOCIATION**  
**Competition License #529114**

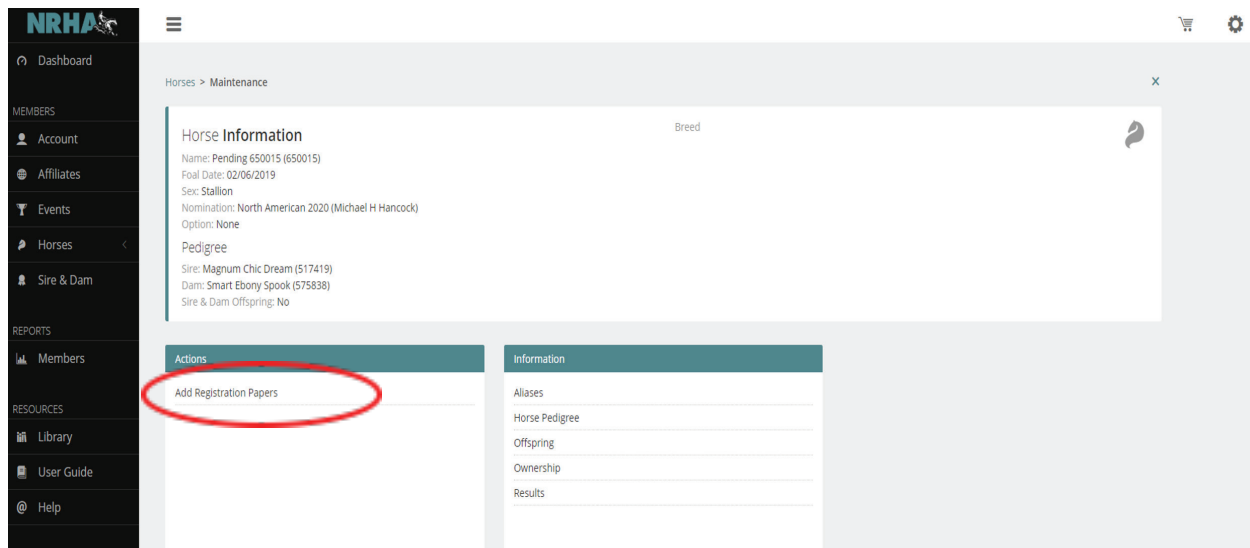
<b>Horse</b>	Hollywood Bandit 225
<b>Foaled</b>	01/01/2000
<b>Sex</b>	Gelding
<b>Sire</b>	A Famous Amos
<b>Dam</b>	Dunnits Sport
<b>Nomination</b>	None
<b>Breed</b>	AMERICAN QUARTER HORSE ASSOC (3954956)
<b>Owner(s)</b>	Angela Denise Honeywell (11536)

Issued 01/10/2006

Print

## How do I complete a nomination by adding registration papers once they are received?

Find your pending horse in your list of horses nominated, select the horse you have papers for, click on “Add Registration Papers,” and follow the steps to complete information and create your competition license. You will need to attach a copy of the registration papers proving ownership. Your competition license will then be sent to NRHA via ReinerSuite for review.



## How do I lease a horse?

After finding the horse in the horse finder select the horse, click “Create Lease” and follow the steps to successfully purchase a lease. The lease form signed by both parties will need to be attached and submitted electronically with the lease.

Horses > Maintenance x

### Horse Information


Name: Made For Tinseltown  
 Foal Date: 01/25/2015  
 Sex: Gelding  
 Nomination: North American 2015 (McQuay Stables Inc.)  
 Option: None  
 Deceased:

### Pedigree

Sire: Gunners Tinseltown (557745)  
 Dam: Custom Made Dunit (547345)  
 Sire & Dam Offspring: No

Breed  
 AMERICAN QUARTER HORSE ASSOC  
 Made For Tinseltown

Breeder  
 McQuay Stables Inc.



#### Actions

- Add Nomination Option
- Create Lease
- Name Change
- Request Replacement License
- Transfer Competition License
- View Competition License
- View Nomination

#### Information

- Aliases
- Horse Pedigree
- Offspring
- Ownership
- Results